

WILD CHIMPANZEE FOUNDATION



JOB DESCRIPTION FOR THE OKKPS PROJECT

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| JOB TITLE | COMMUNITY CONSERVATION MANAGER |
| LOCATION | NORTHERN PROVINCE, SIERRA LEONE |
| HIERARCHY | TCS DEVELOPMENT MANAGER |
| KEY RELATIONSHIPS | TCS Conservation Manager, TCS GIS Officer, TCS Community Outreach Field Officers, and TCS Communication and Education Coordinators |

WILD CHIMPANZEE FOUNDATION (WCF) and TACUGAMA CHIMPANZEE SANCTUARY (TCS)

Created in 2000, the Wild Chimpanzee Foundation's (WCF) mission is to enhance the survival of the remaining wild chimpanzee populations and their habitat, thereby participate in saving the behavioral diversity of this fascinating species.

WCF implements conservation projects in Côte d'Ivoire, Liberia and Guinea, and we concentrate our activities in regions where wild chimpanzees are still abundant to ensure their future survival. In Guinea, WCF, working in support of the government bodies, through the Office Guinéen des Parcs et Réserves (OGPR), has since 2015 initiated a project to create a National Park along the Bafing River, in the natural regions of the Fouta-Djalón and Upper Guinea. The Park has been officially created the 4th of May 2021 by the President of the Guinean Republic.

Several other Protected Areas are also supported by the WCF in Guinea, and recently in Sierra Leone, with a new project fund by the European Union (EU, PAPFor Program), with our strong partner in the country Tacugama Chimpanzee Sanctuary (TCS).

Tacugama Chimpanzee Sanctuary (TCS) was founded in 1995 by Bala Amarasekaran together with the Government of Sierra Leone (GoSL). Everything TCS does starts with the chimps and transitions into wildlife conservation, research, climate change mitigation, advocacy, law enforcement, youth and women empowerment, community outreach, eco-tourism, environmental education and livelihood support initiatives. As a result, TCS has emerged as a globally recognized conservation model which provides a source of learning and inspiration for sanctuaries across Africa and worldwide.

In order to develop and coordinate the operational management of the forest landscape complex of Outamba-Kilimi (Sierra Leone), Kuru Hills (Sierra Leone) and Pinselli-Soya (Guinea), in short OKKPS priority conservation landscape, the OKKPS project is recruiting a **Community Conservation Manager in Sierra Leone**, and in accordance with the funding obtained from the EU, and the mandate given to WCF by the Government of the Republic of Guinea, and by

the Government of Sierra Leone for the project's co-applicant, and our project's partner Tacugama Chimpanzee Sanctuary (TCS).

OBJECTIVE

The Community Conservation Manager will be responsible for the **coordination of all the community involvement activities** to improve the management of the Outamba-Kilimi-Kuru Hills landscape in Sierra Leone.

MAIN ROLE AND RESPONSABILITIES

Main activities will be conducted in the zone of Outamba-Kilimi-Kuru Hills with possibilities to go on mission in Guinea near Kindia, Madina Oula, Oure Kaba, Penselli, and Soyah. Trips to Freetown are also to be planned.

Contribute to the development of the OKKPS project's strategies in Sierra Leone:

- Support the local governance with involvement of all socio-professional structures and committees;
- Ensure the supervision of all socio-economic studies and the diagnosis of the local communities' resilience to climate changes;
- Ensure a good communication between the OKKPS project and the representatives of local communities;
- Support the data collect and the monitoring and evaluation of activities related to community development and involvement in Sierra Leone;
- Support the writing of field reports following a standard template;
- Support the development of competitively strong proposals and concept notes in coordination with the fundraising team;
- Ensure the synergy between the actions of her/his program and the other programs of the OKKPS project;
- Regularly exchange with colleagues from other WCF and TCS projects and bring and share her/his expertise;
- Contribute technically to the preparation and organization of office activities: oral presentations, government and community-based meetings, consolidation of the terms of references before validation by the hierarchy.

Support the writing and publication of the OKKPS project's results in Sierra Leone:

- Help with the writing of field and meeting reports and make recommendations;
- Write monthly and quarterly reports of activities and submit them to the hierarchy on time;
- Write articles to be posted online on specific medias.

Support the development of communication within the project:

- Promote the communication of the project's results and share them with the public;

- Support the OKKPS Project Manager to archive all activities reports related to the project.

Communicate with her/his immediate supervisor:

- Ensure the supervision and the quality of the terms of references, the production and monitoring of budgets, and the writing of activity reports;
- Regularly produce activity reports related to her/his program and share results with her/his immediate supervisor;
- Regularly communicate with her/his immediate supervisor to ensure a good coordination of all the activities of the project.

OTHERS

- Have a good knowledge of the goals and missions of the WCF and TCS;
- Be aware of the general objectives and activities as well as the ones specific to the job position;
- Be aware of the activities of other programs of the project, support them and respect the rules and procedures;
- Help with the general understanding related to the social and political context;
- Translate documents and interpret conversations if necessary.

RULES TO RESPECT

- Confidentiality is an absolute rule for this position, it is strictly forbidden to divulge information and any breach of this rule will be considered as a serious fault and sanctioned in accordance with the provisions of the bylaws;
- She/he must report to her/his supervisor any significant difficulty that an employee may encounter or in the implementation of an activity;
- She/he must treat all employees equally, without favoritism or privileges granted for any reason;
- Respects the rules and customs of local populations (politeness and good manners).

EXPERIENCES AND SKILLS

Qualification

- Have a university degree in Rural Development / Sociology / Agronomy or any other similar field;
- At least 3 years of professional experience in the field of rural sociology, rural development, participative mapping, surveys, structuring of local communities;
- At least 2 years of experience in the management of natural resources involving local communities within a national or international NGO;
- Proficient in Microsoft Office (Word, Excel, Power Point) and internet and medias (social network, websites, site web, etc.).

Profile / Desired skills

- Have strong listening and communication skills;

- Have good human relation skills and team spirit;
- Have excellent skills for synthesis, and for written and oral expression;
- Be able to guarantee the confidentiality and discretion and be able to represent the NGO at the local level;
- Have a sensitivity for environmental issues and specifically for the management of natural resources involving local communities;
- Have a sincere motivation to be involved in biodiversity conservation and in the protection of natural resources;
- Have the will and openness to work in an international and multi-cultural field;
- Be resistant to stress (management of conflicts, management of unforeseen events, etc.) and be flexible around work hours;
- Be organized, autonomous and rigorous in the work.

Languages

- English (advanced oral, reading and comprehension skills).

In all her/his activities, she/he must be proactive, meaning that she/he must suggest improvements and adaptations. Her/his supervisor can ask for additional tasks if necessary.

This job description covers the main responsibilities inherent to this position. However, it may be required to perform other tasks than those listed above, as well as to show a great flexibility in the management of the function without being considered as a contract modification.

HOW TO APPLY:

To apply, please email your CV and cover letter to guinea@wildchimps.org (in copy to aram@tacugama.com)

By the 30th of January 2022.

Please mention the position name in the subject line of the email.

In case you do not hear from us within two weeks after the closing date, this means that your application was not successful.

We thank you for your interest in working for WCF and TCS.